



Kingsway Indoor Stadium, 130 Kingsway, Madeley, WA 6065  
PO Box 39, Kingsway, WA 6065 Ph : +61 8 9409 4433  
w: [www.badmintonwa.org.au](http://www.badmintonwa.org.au)

## **Board of Management Nominations**

The following Board positions are open for nominations for a two year term.

**President**

**Secretary**

**Treasurer**

**Board Members (2)**

Badminton WA welcomes expressions of interest for the above positions. A guide to a board member's duties, responsibilities and desired personal characteristics is included below. Please email scanned nomination forms and brief CV to [bawa@badmintonwa.org.au](mailto:bawa@badmintonwa.org.au) outlining your interest and the skills you will bring to the position. Alternatively, hard copies of nomination forms can be sent to The Secretary, Badminton WA, Po box 39, Kingsway, WA, 6065.

The nomination needs to be supported by a nominator and seconder. All nominations are to be received by Sunday 22 March 2026. NOTE: a nominee must be a Badminton WA member at the time of nomination. The nominator and seconder must also be a Badminton WA member at the time of nomination.

## **BADMINTON WA BOARD OF MANAGEMENT**

### **Board Member Duties and Responsibilities**

- Acting honestly and in the best interest of the Association as a whole;
- Not gaining a personal advantage or making improper use of information;
- Exercising a reasonable level of care and diligence to meet the duty of care;
- Attend all Board and committee meetings and functions as identified;
- Be informed of the Association's strategic direction, budget content and process, structure, philosophy, policies and services;
- Review the agenda for each meeting and all supporting information prior to the Board meeting;
- Contribute to the board agenda prior to each board meeting;
- Serve on committees and assist staff where appropriate;
- Represent the best interests of the Association on all occasions, be that formal Association functions or other occasions. Agree to conflict of interest principles;
- Assist the board in meeting its fiduciary responsibilities such as reviewing the Association's financial statements and responding to the development of the annual budget.

### **Personal Characteristics Desired of a Board Member**

- There are a number of characteristics of an effective Board member and these include:
- Ability to listen, analyse, think clearly and work well with people;

- Willingness to be an active member of the Board and Association, eg prepare for and attend Board and Committee meetings, ask questions, take responsibility, and follow through on a given assignment, evaluate self, assist in events and activities.
- Willingness to develop skills that may assist the role of a Board member
- Being honest, operating with integrity, respectinn other people's points of view, being responsive to staff requests for assistance and actively supporting the Association's values.



## NOMINATION FORM

**Nominee's name** (please print): Mr/Mrs/Ms

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I wish to nominate for the position of President/ Secretary/ Treasurer/ Board Member (delete **position/s** not applicable)

**Nominator's name:** (please print):

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Nominator's signature \_\_\_\_\_ Date: \_\_\_\_\_

**Secunder's Name** (please print):

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Secunder's signature: \_\_\_\_\_ Date: \_\_\_\_\_

I, \_\_\_\_\_, accept the nomination and confirm that:

*I am not an undischarged bankrupt or my affairs being managed under insolvency laws, and in the past five years,*

- I have not been convicted of an offence in connection with the promotion, formation or management of a body corporate; and*
- I have not been convicted of an offence involving fraud or dishonesty, punishable on conviction by three months or more imprisonment; and*
- I have not been convicted of an offence under Division 3 (the duties of officers provisions) or section 127 (the duty with respect to incurring of debt) of the Associations Incorporation Act 2015.*

**Nominee's signature** (acceptance): \_\_\_\_\_ Date: \_\_\_\_\_